

The Mississippi Department of Employment Security appreciates the interest you have shown in the Request for Proposal for the Employee Assistance Program (RFP 16-02). In response to questions received by vendors concerning RFP 16-02, we submit the following consolidated questions and answers.

1. Do they currently have an EAP solution? If so who are they using?
 - A. Yes, MDES currently has an Employee Assistance Program. The current vendor is Employee Health Resources, LLC.
2. What is their annual spend for their EAP?
 - A. The annual cost for the 2016 calendar year is \$14,370.00
3. Why are they out to bid?
 - A. The current contract expires 12/31/2016.
4. What is their Utilization Rate?
 - A. MDES defines the utilization rate as actual output divided by potential output. Based on the most recent data provided, the utilization rate is 10.8%.
5. Are the bulk of the employees located in Jackson? How many are in other areas of the state?
 - A. Around 246 employees are located in Jackson while around 237 employees are located statewide.
6. Do you require in person orientations or would you entertain webinars?
 - A. MDES prefers what best fits the needs of the client.
7. What session model to prefer to quote? 3, 5, 8?
 - A. MDES has no preference and defers to the expertise of the vendor to utilize a session model (if applicable) that best benefits the client.
8. Would MDES be able to provide us with a recent utilization report?
 - A. MDES does not maintain a utilization report. Please see the answer to question number four for the latest utilization rate.